



MUNICIPALITY OF GREYHIGHLANDS

Community Grant Program
Application

Department of Economic and Community Development

Mandatory Requirements

Applicants must meet the eligibility requirements for submission outlined in the Community Grant Program policy.

The project must address at least one of the following goals outlined in the Community Grant Program policy:

- Economic Prosperity and Innovation
- Cultural Enhancement, Environment and Diversity
- General Social Enrichment

The organization must be sustainable (must provide financial statements with application).

Other Considerations for Organizations

This is a competitive process. Funding requested by organizations may be decreased or declined depending on the merits of the application and/or the volume of applications received.

Successful Grant Recipients | Reporting Requirements

Upon project completion, a final report must be submitted to the Municipality within 30 days. Organizations may be subject to a project review and/or may be required to submit invoices and proof of payment for goods and services.

For More Information

Economic and Community Development
Municipality of Grey Highlands
Markdale ON N0C 1H0
ecdev@greyhighlands.ca
519-986-1216 ext. 109

COMMUNITY GRANT PROGRAM APPLICATION

OFFICE USE ONLY	
Application #	
Application received	
Committee meeting date	
Approved or denied	
Cash grant amount	
Fee waiver amount	
Staff/municipal resources amount	

Organization Information

Organization Name	
Mailing Address	
Postal Code	
Key Contact Person	
Role of Key Contact Person	
Telephone	
Email Address	
President or Chair	
Telephone	
Email Address	
Organization's Website	

1. Is your organization registered as?

Charitable

Not-for-profit

Volunteer/community

2. Please provide registration number for charitable and not-for-profit groups (if applicable):

3. Indicate what type of funding you are applying for:

Project-based or one-time support.

Event funding support and public venue access.

Public venue bookings for organizational meetings and/or events not requiring staff support (i.e. regular monthly meetings, AGMs, etc.).

4. Amount of financial assistance being requested: \$ _____

5. Please outline the mission and purpose of your organization:

6. Provide a brief description of your project:

7. Please indicate which strategic goal your project/event addresses with a brief explanation of how it meets this objective:

Economic Prosperity and Innovation	
Cultural Enhancement, Environment and Diversity	
General Social Enrichment	

8. How will the Grey Highlands community benefit from this project?

9. How will this project benefit from receiving a grant, including the estimated number of people reached or impacted?

10. Provide details of any additional fundraising activities planned, or partners who will be supporting this project.

11. Provide a plan for the implementation of this project, including timelines and key milestones.

12. Please provide attendance numbers and/or number of stakeholders impacted by your event or undertaking in past years. If this is a recurring event, provide the inaugural year.

BUDGET

Description	Estimated Costs (\$)	Anticipated Funding Sources	Expected Funding (\$)	Confirmed (\$)	Requested (\$)
Total	\$	Total	\$	Total	\$

IN-KIND CONTRIBUTIONS

Description (Event/Meeting Space; Supplies; Venue Set-Up; etc.)	Value (\$) of Non-Municipal Contributions	Source: Municipal Resources or Project Partner (Please Identify)	Confirmed (X)	Requested (X)
Total	\$			

Please attach additional pages if necessary.

Please indicate whether your organization is requesting the waiver of Special Event Application Fees for events associated with this application.

VOLUNTEER SUPPORT

Volunteer Role	# Volunteers	Total Hours of Volunteer Time
Total		

- **Please attach a copy of financial statements for the past year or the previous year's event, if applicable.**
- **Please include a year-end report for your prior year's undertaking (if applicable) outlining outcomes and impact of your project/event.**
- **A letter of support must be provided if you are partnering with an organization for the purpose of this application.**

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments and other personal information is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information & Protection of Privacy Act, R.S.O. 1990, c. M. 56, as amended. Questions about this collection should be directed to the Clerk (519-986-1216 | clerk@greyhighlands.ca).