

Municipality of Grey Highlands 2022 Election



Voter Information Package

Electronic and In-Person Voting!

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Let's Vote in Grey Highlands!

Voting for: 1 Mayor, 1 Deputy Mayor, 5 Councillors and 1 School Board Trustee

Am I Eligible to Vote?

Municipal Council Election

You are eligible to vote in the election for municipal council if you meet all of the following requirements:

- you are a Canadian citizen
- you are aged 18 or older
- you qualify to vote in the municipality.

There are 3 ways that you can qualify to vote in a municipality:

- As a resident elector if you live in the municipality. You may own, rent, live in shared accommodation where you do not pay rent or live in the municipality but do not have a fixed address. Being a resident elector is the most common type of eligibility.
- As a non-resident elector if you own or rent property in a municipality, but it's not the one where you live. You can only be a resident elector in 1 municipality. However, you can be a non-resident elector in any other municipality (or municipalities) where you own or rent property.
- As the spouse of a non-resident elector if your spouse owns or rents property in the municipality or municipalities other than the one where you live.

Neither you nor your spouse qualify as a non-resident elector if you do not personally own or rent the property in the municipality. For example, if the property is owned by your business or your cottage is owned by a trust, you would **not** qualify as a non-resident elector.

Students Living Away

There is a special rule for students who may be living away from home while they attend school. If you are a student and consider your "home" to be the place where you live when you are not attending school (i.e. you plan on returning there), then you are eligible to vote in both your "home" municipality and in the municipality where you currently live while attending school.

Can I vote in the School Board Elections?

School board elections are held at the same time as municipal elections. You are only permitted to vote in the same board election once.

You are eligible to vote in the election for a school board if you meet all of the following requirements:

- you are a Canadian citizen
- you are aged 18 or older
- you qualify to vote for that particular school board.

If you are a resident elector in a municipality, you are eligible to vote for a school trustee that represents the municipality where you live.

Choosing a School Board

There are 4 types of school boards in Ontario:

- English-language public school board
- English-language separate school board
- French-language public school board
- French-language separate school board.

No matter which school your children go to, you are automatically eligible to vote for the English-language public school board unless you take steps to change and become a supporter of a different kind of board. You may only vote for 1 kind of school board.

The Municipal Property Assessment Corporation (MPAC) keeps the provincial record of school support. If you want to change your school support you must contact MPAC and may do so through www.Voterlookup.ca between March 2022 and September 15, 2022.

Information about how to change your school support can be found on MPAC's website or by contacting the school board that you wish to vote for.

English-language separate school board requirements:

- you must be a Roman Catholic; and
- you or your spouse must be an English-language separate school board supporter.

French-language public school board requirements:

- you must be a French-language rights holder; and
- you or your spouse must be a French-language public school board supporter.

French-language separate school board requirements:

- you must be a Roman Catholic; and
- you must be a French-language rights holder; and
- you or your spouse must be a French-language separate school board supporter.

French-language rights holder is defined in the Education Act, and refers to the right of citizens whose first language is French to receive educational instruction in French.

You can find more information from the Ministry of Education.

If you voted for a French-language board or an English-language separate board in the last election and you wish to change and vote for an English-language public board in the current election, you must contact MPAC before voting day to change your school support.

Note: You cannot change your school support when you go to vote on voting day.

Voters' List

The Municipal Property Assessment Corporation (MPAC) provides a preliminary list to municipalities for the Municipal Election. This document is then reviewed by the local Clerk's Office before becoming the final voter's list.

Are You on the List to Vote?

MPAC has provided a quick and easy online verification tool for residents to ensure they are on the Voter's List for the 2022 Municipal Election. Beginning in March of 2022 through August 31, 2022, residents can visit www.VoterLookup.ca to check for their name or call 1-866-296-MPAC (6722) or TTY 1-877-889-MPAC (6722).

We all play a role in ensuring a fair electoral system, and it is the responsibility of every elector to make sure their information is up-to-date and accurately reflected for electoral purposes. By logging into voterlookup.ca, eligible electors can:

- confirm or update their electoral information;
- add an elector name to an address;
- change school support.

Please note: voterlookup.ca cannot process requests concerning individuals who are under 18 years of age on Election Day (October 24, 2022).

The Voter Lookup tool is only available to residents from March 2022 through to August 31, 2022.



VoterLookup.ca

In order to check the database, you are required to provide your name, date of birth and municipality in which you own or occupy property. Please note that a name will not be found unless it is an exact match.

Am I on the Preliminary List of Municipal & School Board Electors?

Enter your name, date of birth and municipality in which you own or occupy property. A name will not be found unless it is an exact match to our records.

Your Municipality (town, city, village) ⓘ

First Name Middle Name Last Name ☐ Single Name

Date of Birth YEAR MONTH DAY

Property Location/Address

Street Number Unit Number

Street Name

OR

Roll Number
Your property's 19 digit Roll Number can be found on your Property Assessment Notice or your municipal tax bill.

Reset Search

What if I cannot find my name?

If your name is not listed in the database, you can add yourself to the list by following the steps on the screen.

Checking the Voter's List after Aug. 31, 2022

If you want to check if you are on the Voter's List after August 31, 2022, you can attend the Municipal Office during regular business hours and a member of the Election Team will check for you. If your name is not found on the list, it can be added by completing the appropriate form and presenting an acceptable form of ID.

Acceptable Documents for Voter ID

You must present 1 of the following documents showing your name and address:

- Ontario driver's licence
- Ontario Photo Health Card or photo card
- Ontario motor vehicle permit (vehicle portion)
- cancelled personalized cheque
- mortgage statement, lease or rental agreement relating to property in Ontario
- insurance policy or insurance statement
- loan agreement or other financial agreement with a financial institution
- document issued or certified by a court in Ontario
- any other document from the government of Canada, Ontario or a municipality in Ontario or from an agency or such a government
- any document from a Band Council in Ontario established under the Indian Act (Canada)
- income tax assessment notice
- child tax benefit statement
- statement of employment insurance benefits paid T4E
- statement of old age security T4A (OAS)
- statement of Canada Pension Plan benefits T4A (P)
- Canada Pension Plan statement of contributions
- statement of direct deposit for Ontario Works
- statement of direct deposit for Ontario Disability Support Program
- Workplace Safety and Insurance Board statement of benefits T5007
- property tax assessment
- credit card statement, bank account statement, or RRSP, RRIF, RHOSP or T5 statement
- CNIB Card or a card from another registered charitable organization that provides services to persons with disabilities
- hospital card or record
- document showing campus residence, issued by the office or officials responsible for student residence at a post-secondary institution
- document showing residence at a long-term care home under the Long-Term Care Homes Act, 2007, issued by the Administrator for the home
- utility bill for hydro, water, gas, telephone or cable TV or a bill from a public utilities commission
- cheque stub, T4 statement or pay receipt issued by an employer
- transcript or report card from a post-secondary school.

How to Vote

When is Election Day?

Election day province wide is October 24, 2022. In-Person Voting will be available on Election Day from 10 am to 8 pm at the Grey Highlands Municipal Office.

Advanced Voting Centres

For those wishing to vote in-person by paper ballot, there will be 4 Advanced Voting Centres established at various locations throughout the Municipality.

Sat. Oct. 8 – Feversham Community Centre 10 am – 2 pm

Sun. Oct. 9 – Markdale Community Centre Arena 10 am – 2 pm

Sat. Oct. 15 – Rocklyn Community Centre 10 am – 2 pm

Sun. Oct. 16 – Flesherton Kinxplex 10 am – 2 pm

Internet and In-Person Ballot Voting Available

For 2022, the Municipality of Grey Highlands has approved the use of Internet and In-Person voting using the services of Dominion Voting Services. This means that voters will have the ability to vote anytime, anywhere between 10 am on October 7, 2022 and Election Day from their computer, or if in-person voting is preferred, residents can vote at any of the Advanced Voting Centres detailed below, or at the Municipal Office on Election Day until 8 pm.

Voting by internet is accessible, easy, secure, convenient and efficient and available 24/7 throughout the voting window.

Advanced Voting Centres will be held at various locations throughout the municipality on weekends during the voting window to allow voters to vote in person using paper ballots or to obtain assistance.


Assistance with Voting

If required, assistance will be available at the Grey Highlands Municipal Office during regular hours of operation. Assistance can also be obtained at any of the Advanced Voting Centres outside of normal hours of operation.

Internet Voting Process

Using any standard browser, the voter accesses the internet voting system by entering the Internet Voting address. The address is located on the Voter Notification Letter (VNL) sent to each eligible elector prior to the start of voting.

1. Eligible electors will receive their VNL within the first 2 weeks of October. Please keep this letter in a safe place as you will require the information in this letter in order to vote.

	Municipality of Grey Highlands 206 Toronto Street South Unit 1. Markdale, ON N0C 1H0	2018 Municipal Election Municipality of Grey Highlands
John Sample 1454 Sample Street Markdale, ON N0C 1H0		
SAMPLE VOTER INSTRUCTIONS		
WHERE DO I VOTE?		
VOTE AT HOME USING THE INTERNET OR PHONE		
<ul style="list-style-type: none">• Using your VOTER ID, PIN (see boxes below) and your Date of Birth, vote anytime from Monday, October 20th starting at 8:30 am until Monday October 27th ending at 8:00pm.• To vote online, go to https://www.intvoting.com/GreyHighlands.com and follow the instructions.• To vote by phone, call the voting phone number at 1-866-957-1831 and follow the instructions.• Please be aware that if you should be interrupted while voting electronically, you may re-access the voting system to complete your voting.• By casting a ballot or by entering the electronic voting system and entering your assigned PIN number and Date of Birth, you are DECLARING THAT YOU ARE ELIGIBLE TO VOTE in this election.		
If you require access to the Internet, a terminal will be provided at the following locations:		
Advanced - October 14 th to 22 nd		Election Day - October 22 nd
<ul style="list-style-type: none">• Library• 444 Main Street, Markdale, ON• 8:30am – 4:30pm	<ul style="list-style-type: none">• Town Hall• 201 Toronto Street, ON• 9:00am – 8:00pm	
ELECTOR INFORMATION		
VOTER ID 8765 4321 23998	PIN 8765 4321 <small>This PIN is assigned and may only be used by the elector in this correspondence.</small>	
IMPORTANT INFORMATION		
You qualify to vote if:		
<ul style="list-style-type: none">• You are at least 18 years old on Election Day• You are a Canadian citizen• You or your spouse lives, rents or owns property in the municipality.• You are not otherwise prohibited by law from voting		
HELP CENTRE		
If you require assistance please contact the Municipal Office: Phone: 519-348-8429 Email: info@greyhighlands.com Website: www.greyhighlands.com/election Hours of operation: Monday to Friday 8:30am – 5:00pm		

See Other Side

2. During the Voting Window (October 7 – 24, 2022), the eligible elector accesses the internet voting system by entering the voting address indicated in their VNL.

- The Voter enters their Voter ID and PIN found on the VNL along with their year of birth and the system verifies the credentials. If the voter has already voted in-person by paper ballot, their voting credentials will not work as they have already been “struck-off” of the voter’s list.

Vote

1 Login 2 Vote 3 Review 4 Finish

Voter Login

Please log in in order to vote.

Voter ID: The Voter ID can be found on your Voter Notification Card.
PIN: The PIN that you obtained either via e-mail, regular mail, or by telephone.
Verification text: Enter the characters that you can see in the image. The text is not case-sensitive. If you cannot read the characters in the image, press the "reload" button to load a new image. You can also press the "audio" button to have the characters read out loud.

NOTE: All fields are mandatory.

Voter ID: 637670
Enter the Voter ID from your Voter Notification Card.

PIN: *****
Enter the PIN number that you obtained via e-mail.

Verification Text: jhm9d
After completing the Verification Text, click on the Submit button to continue.
NOTE: The text is not case-sensitive. If you cannot read the characters in the image, press the "reload" button to load a new image. You can also press the "audio" button to hear the characters read out loud.

Submit

- The Voter is asked to read and agree to the Oath of Qualification and confirm the terms of the Notice of Offence of Corrupt Practices.
- Now its time to make your ballot selections. Following brief instructions on the current race, the voter is prompted to make their selection. The online ballot will provide how many selections the voter is to mark for each race. Voters mark their selection by clicking anywhere on the line of the candidate they wish to select. A check mark will appear.

EN FR Text size Aa View

Mark your ballot

1 Login 2 Vote 3 Review 4 Finish

Instructions

To make a selection, click in the box containing your choice.
To navigate through the ballot, click on the "Next Contest" or "Previous Contest" buttons.

Mayor Councillor Reg Chair Trustee Question

Contest: 1 of 5

Mayor

Vote for 1

Alexandre BILODEAU ☒

Patrick CHAN ☐

Valérie MALTAIS ☐

Previous Contest Next Contest Review Ballot

6. The voter may deselect by clicking the selection again.
7. To move to the next race (move from Mayor race to Deputy Mayor to Councillor to School Board) simply select the Next button or the Previous button to go back.

EN FR

Text size A A

View

Mark your ballot

1 Login

2 **Vote**

3 Review

4 Finish

Instructions

To make a selection, click in the box containing your choice.

To navigate through the ballot, click on the "Next Contest" or "Previous Contest" buttons.

Mayor

Councillor

Reg Chair

Trustee

Question

Contest: 3 of 5

Regional Chair

Vote for up to 3

Candace CHAPMAN	<input checked="" type="checkbox"/>
Brad JACOBS	<input checked="" type="checkbox"/>
Kaitlyn LAWES	<input type="checkbox"/>
Patrick MARLEAU	<input checked="" type="checkbox"/>

← Previous Contest

Next Contest →

Review Ballot ✓

8. Once the voter has completed all the ballots, they are presented with the review screen. If there are any undervoted races, warnings are displayed. The Voter may go back to fix any errors by using the Go Back button.

Candace CHAPMAN

Brad JACOBS

Patrick MARLEAU

Contest: 4 of 5

English Separate School Trustee

3 to be elected. Rank up to 10.

Warning! This contest is blank! If you continue, no vote for this contest shall be counted.

This contest is blank. You have selected no choice.

Contest: 5 of 5

Are you in favour of converting streetlights from High Pressure Sodium (HPS) to Light Emitting Diode (LED) technology?

Vote Yes or No

You have selected this choice:

YES

Go Back

Cast Ballot

9. Once the voter is happy with their ballot selections they press the “Cast Ballot” button. Once the “Cast Ballot” button is pressed the voter is no longer able to make any changes and they can no longer access the voting system. Their name is “struck off” the voters list, and a “Voting Completed” message is displayed, indicating that the ballot has been cast and thanking the voter for participating.

EN FR Text size AA View

Voting completed

1 Login 2 Vote 3 Review 4 **Finish**

Your selection has been recorded.

Thank you for voting!

Your vote was successfully cast.

Your voting session is now complete. Please close the browser window in order to finalize this voting session.

Click here to log in as a new voter.

In-Person Voting Process

Eligible electors can attend any of the advanced Voting Centres or attend the Municipal Office on Election Day to cast their paper ballot. If the voter has already voted by internet, they will not be eligible to cast a paper ballot and the Voter's List will show that they have already voted.

A general overview of the process includes:

1. Eligible electors can attend the Municipal Office or any of the Advanced Voting Centres with 1 piece of Acceptable ID as noted earlier.
2. Election Staff will provide the voter with a ballot and secrecy folder and direct them to the next available voting booth. Their name is then struck off of the Voter's List and their internet PIN is disabled.
3. The voter marks their ballot and places their ballot inside the secrecy folder. DO NOT fold the ballot.
4. Once the ballot is placed inside the secrecy folder, the Voter makes their way to the Voting tabulator. The Voter inserts their own ballot into the tabulator to be counted.
5. The tabulator will notify the Voter if the ballot has been undervoted or overvoted and the Voter will confirm if they wish to proceed.
6. If the Voter confirms their ballot, the ballot is deposited into the box and the Voting is complete.
7. If the Voter wishes to review their ballot, the ballot will be returned to the Voter who may make their way back to a booth to correct any errors and continues back with step 3.

Frequently Asked Questions

Who will get a Voter Notification Letter?

All eligible electors on the Voters' List will receive a Voter Notification Letter. To check if you are on the list, you can visit www.VoterLookup.ca between March 2022 and September 15, 2022

What if my name is not on the Voters List within the Voting Window?

Eligible voters who are not on the Voters List after September 15, 2022 will have to go to a Voting Centre or the Municipal Office to complete the required form (GH-EL15) and show approved ID to have their name added to the Voters' List. Once this is completed you will be given a PIN by the election officials.

When should I expect to receive my PIN in the mail?

Individual PINs will be mailed to eligible voters during the first week of October 2022.

What if I don't get a PIN in the mail by the start of the Voting Window?

If you are an eligible voter and on the Voters List, but you did not get a PIN in the mail by October 14, 2022, you can request a replacement PIN. If the election authorities' records indicate you were sent a PIN in the mail, that original PIN will be cancelled and cannot be used to cast a vote in the election. A replacement PIN will be issued to you if the original PIN has not been voted and you provide identification.

Why would I not get a PIN in the mail?

If you didn't get a PIN in the mail one of two things may have happened. First, your name was not on the Voters' List. PINs are only mailed to voters whose names appear on the Voters' Lists for Grey Highlands. Alternatively, a PIN may have been mailed to you and it has been delayed for some reason in the mail system or had an incorrect address.

Can anyone tell how I voted if they know my PIN?

No. The system does not track how a particular PIN has voted, only that the PIN has been used to cast a vote.

What if I lose or misplace my PIN?

If a voter loses or misplaces their PIN they should contact the Clerk's Department of the Municipal Office. The election officials can decide to replace the missing PIN if it has not already been voted. Generally, a voter must travel to a designated location, sign a form,

and then replace the missing PIN. The original lost or missing PIN will be cancelled and it will not be able to be used to vote in the election.

What happens if someone steals my PIN and votes with it?

Stealing and opening another person's mail is illegal. It is also illegal to represent yourself as another person and steal their right to vote in an election. Both these acts are illegal and have penalties defined by law.

If you know someone has voted your PIN illegally you should report it to the election officials. You can obtain a replacement PIN to cast your vote by presenting yourself to the election officials and swearing an affidavit that the PIN assigned to you was not voted by you but by someone else.

Once I have my PIN, do I have to register in advance if I want to use the internet to cast my vote?

No, there is no registration required. During the election period, using your PIN, you can use the internet to cast your vote.

How do I access the voting system?

Voting instructions will be included in the Voter Notification Letter mailed to each eligible elector on the Voter's List. Included in this information are instructions on how to access the voting system. Voters using the internet will visit a website that will allow them entry into the voting system where they will cast their vote.

Once I enter my PIN and start my voting process do I have to complete all the races on the ballot in one session, what if I am interrupted?

You do not have to vote all the races on your ballot at one time uninterrupted. You can disconnect from the internet and reconnect later, but you will have to re-enter your PIN and complete your voting activity at that time. You may even switch from one method to the other and complete your voting using the other method. The PIN remains active until you get to the final stage and actually CAST your ballot by internet, or until you receive a paper ballot for in-person voting. If you start voting by internet and then chose to do in person voting instead, you will not be able to go back and re-access your internet voting as your PIN will be disabled as soon as you receive your paper ballot.

Once a vote has been cast by internet, can it be changed?

No. Once a vote has been confirmed it cannot be changed. This process is the same as dropping the ballot into the ballot box in a traditional paper-based election ensuring complete voter anonymity and secrecy of ballot. The system does not know how the ballot was voted; only that the PIN was used in the election to cast a vote and thus it cannot be removed from the vote count.

How do I vote if I am away from home or out of the country?

You can vote during the election voting period using the internet from anywhere in the world.

What if I do not have internet service. How can I vote?

You can vote in person at any of the advanced Voting Centres or at the Municipal Office on Election Day.

What if someone calls and asks for my PIN or Voter ID?

You should treat your PIN with the same level of confidentiality that you treat your PIN on your bank card. DO NOT give your PIN to anyone. Election staff will NEVER ask you for your PIN.

If I am a voter with a disability, will I be able to obtain assistance with voting?

Electronic voting obviously has many advantages to assisting voters with various disabilities the ability to vote independently. Voters with visual impairments may use screen readers to assist, voters with hearing impairments may use the computer, and voters with mobility issues do not have to leave their home to complete the voting process. Should assistance be required, voters may attend any of our designated voting centres and obtain assistance from an election official.

Would it be possible for me to receive more than one PIN?

If you received more than one PIN it is because your name appeared on the Voters List more than once. This rare situation might occur if you changed your place of residence and have been enumerated in both locations or you own property and are the registered resident at both locations.

You are only permitted to vote once in a municipality and you should only cast a vote using the PIN associated with your primary place of residence.

Notify the election officials of the additional PIN and they will cancel this PIN rendering it unusable for the election.

It is an offence to vote more than once in a municipality.

You may also receive a second PIN if you own or rent property in another municipality that is using electronic voting and they are mailing out Voter Notification Letters to eligible voters as well.