

MUNICIPALITY OF GREY HIGHLANDS

Community Grant Program Final Report
20__ Funding Year



Department of Economic and Community Development

Mandatory Reporting Requirements

Grant recipients must provide a detailed summary of their activities, including the extent to which they achieved their intended outcomes (as outlined in their Community Grant Program application).

The final report must demonstrate how the project addressed at least one of the following goals outlined in the Community Grant Program policy:

- Economic Prosperity and Innovation
- Cultural Enhancement, Environment and Diversity
- General Social Enrichment

The organization must provide a detailed budget summary, including invoices and receipts, with the final report; significant financial variances must be explained in full, along with supporting documentation if applicable.

For More Information, Please Contact:

Economic and Community Development
Municipality of Grey Highlands
Markdale, ON N0C 1H0
ecdev@greyhighlands.ca
519-986-1216 ext. 109

COMMUNITY GRANT PROGRAM FINAL REPORT

Organization Information

Organization Name	
Mailing Address	
Postal Code	
Key Contact Person	
Role of Key Contact Person	
Telephone	
Email Address	
President or Chair	
Telephone	
Email Address	
Organization's Website	

1. Indicate what type of funding or support you received from the Municipality of Grey Highlands:

Cash only

In-kind (including venue rental waivers) only

Both

2. Amount of financial assistance received: \$ _____

- 3. Provide a description of your project/initiative as it took place; please include successes and challenges, lessons learned, and the potential for growth and/or changes in the future:**

4. Please indicate which strategic goal your project/event addressed and a brief explanation of how it met this objective:

Economic Prosperity and Innovation	
Cultural Enhancement, Environment and Diversity	
General Social Enrichment	

5. How did the Grey Highlands community benefit from this project?

6. How did this project benefit from receiving a grant, including the estimated number of people reached or impacted? How was this measured?

7. Provide details of any additional fundraising activities that took place to compliment or supplement the goals of your organization, and/or partners who supported this project.

8. Please describe how the Municipality of Grey Highlands was acknowledged for its contribution to your event or undertaking.

ACTUAL BUDGET SUMMARY

Description	Actual Costs (\$)	Funding Sources	Funding (\$)
Total	\$	Total	\$

IN-KIND CONTRIBUTIONS

Description (Event/Meeting Space; Supplies; Venue Set-Up; etc.)	Value (\$) of Non-Municipal Contributions	Please Indicate if the In-Kind was Municipal Resources or a Project Partner
Total	\$	

Please attach additional pages if necessary and provide receipts if applicable.

VOLUNTEER SUPPORT

Volunteer Role	# Volunteers	Total Hours of Volunteer Time
Total		

- Please attach additional pages if necessary.
- Please include photographs, samples of promotional materials, and media coverage as applicable.

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments and other personal information is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information & Protection of Privacy Act, R.S.O. 1990, c.M. 56, as amended. Questions about this collection should be directed to the Clerk (519-986- 1216 or clerk@greyhighlands.ca).