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the place for all seasons...

in the heart of the Beaver Valley

MARRIAGE LICENCE REQUIREMENTS

1. Marriage Licences are issued only to the bride and/or groom with the correct documentation completed and signed.
2. Both parties **must** sign the Marriage Licence application prior to a licence being issued.
3. When issuing a Marriage Licence to **only the bride** or **only the groom**, the **original** birth certificate or passport for the absent person is required. **Photocopies are not acceptable.**
4. **Original proof of identity** is required for **both applicants** (birth certificate, any change of name certificates, current passport, Record of Immigrant Landing or Canadian Citizenship card as proof of identity along with photo identification).
5. **Licence fee:** \$125.00 (**cash/cheque/interac**) payable to the Municipality of Grey Highlands.
6. **Hours Licences issued:** 8:30 a.m. to 4:30 p.m., Monday to Friday.
7. If you have **divorced within Canada**, your **original** or a **court certified copy** of the **Decree Absolute or Certificate of Divorce** must be provided for examination. These documents will be returned once the Court File Number and the Name of the Court that granted the divorce has been recorded on Form 7 of the Marriage Licence.
8. If you were **divorced outside of Canada**, you will require a **Foreign Divorce Kit**.
9. **Sixteen and seventeen years olds** require **both** parents' consent or consent of their guardian. Please request **Form 6**. (Persons under the age of 16 may not marry)
10. There are no residency, medical, or citizenship requirements.
11. A Marriage Licence is valid for use anywhere in Ontario for a period of three (3) months from the date of issue. Licences may be purchased anywhere in Ontario.
12. **Civil ceremonies are no longer performed in Owen Sound by the Justice of the Peace.**
13. **Election to Change Surname** - If you choose to legally change or hyphenate your surname, a Change of Name form must be filed with the Office of the Registrar General. If filed within **90 days** after your marriage there is no fee. After 90 days a fee of \$25.00 is charged for applications. You can assume your husband's name

to become your married name and your legal surname.