

**Municipality of Grey Highlands
NOTICE – Seeking Public Member
Committee of Adjustment**

The Municipality of Grey Highlands is currently recruiting due to a vacancy, to serve on the following Committee:

- Committee of Adjustment – 1 public position available

This position is paid based on meeting attendance and mileage.

Committee of Adjustment

The Committee consists of three (3) members of Council and two (2) members of the Public.

The Committee of Adjustment is a quasi-judicial committee that operates on the same basis as the OMB. The Committee of Adjustment oversees specific aspects of land use planning and approvals having regard to the Official Plan, the Zoning By-law and the Provincial Policy Statement. The Committee makes decisions on applications for minor variances and for consents (severances). The Decisions must be based solely on the Planning Act. All members are obligated to follow the *Statutory Powers Procedure Act*, the *Municipal Conflict of Interest Act*, *The Planning Act*, *The Municipal Act* and the *Municipal Freedom of Information and Protection of Privacy Act*. A prior understanding of these Acts would be an asset.

Candidates for the above position are invited to submit a letter of application and resume outlining details about the skills and experience you would bring to the Committee, preferably by e-mail, referencing "Committee of Adjustment" prior to **3:30 PM on Wednesday January 24, 2018** to:

Municipal Clerk
Municipality of Grey Highlands
206 Toronto St. South, PO Box 409
Markdale, ON N0C 1H0
clerk@greyhighlands.ca

We would like to take this opportunity to thank all applicants. Only those to be interviewed will be contacted.

The Municipality of Grey Highlands is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. This document can be made available in other accessible formats upon request and as soon as practicable. Any personal information submitted will be managed in accordance with the requirements of the Municipal Freedom of Information and Protection of Privacy Act, and will be used only to determine eligibility for employment. Based on the nature of the position, pre-employment screening may be required including but not limited to; Criminal Record Searches, Financial Credit Inquiries; Educational and Credential Verification; Driver's Abstracts; Drug/Alcohol Testing; Pre-Medical Testing and Investigative Employment References.